LOCAL RULES FOR 11TH JUDICIAL DISTRICT
GREEN, TAYLOR, MARION & WASHINGTON COUNTIES
(as amended 12/29/2020 for continued operations during COVID-19 Emergency)

RULE 1 INTRODUCTION / ADMINISTRATIVE PROCEDURE

101. PREFACE

These are the District Court Rules of the 11th Judicial District. These Rules supplement the Kentucky Family Court Rules of Procedure and Practice (FCRPP), the Kentucky Rules of Criminal Procedure (RCr) and the Kentucky Rules of Civil Procedure (CR). These rules shall be the only operative 11th Judicial District Court Rules. All previous rules adopted by the 11th Judicial District are hereby rescinded.

102. EFFECTIVE DATE

These rules shall apply with full force and effect to all actions filed or pending in the 11th Judicial District immediately upon approval of the Chief Justice of the Supreme Court.

103. CITATION OF RULES

These rules may be cited as "11th Judicial District Court Rules" or "11th JDCR."

104. ORGANIZATION & ASSIGNMENT OF CASES

A. The District Court of the 11th Judicial District is a court of continuous session, and the court shall consist of two (2) divisions, namely:

Division I	Division II
Judge Amy Sullivan Anderson	Judge Mike Hall, Jr.
P.O. Box 1183	P.O. Box 4099
Campbellsville, KY 42719-1183	Campbellsville, KY 42719-4099
(270) 465-0367	(270) 465-8424
(270) 465-0368 fax	(270) 849-3584 fax

B. The causes in the district court shall be divided between the two (2) divisions as equally as possible.

C. When two (2) or more actions, civil or criminal, have been filed that may, as a matter of right, or may, in the discretion of the Court be consolidated, and such action or actions are pending in the other division of the Court, any party to any of the actions may, with approval of the Court, have any of the actions transferred to that division of the Court in which the first of the actions was filed or assigned. The Judge of the Court may order such transfers to be made without a motion by any of the parties.

105. HOLIDAYS

The District Court of the 11th Judicial District will not conduct court on holidays as set forth in the AOC State Holiday schedule. Closings due to inclement weather will be determined in accordance with Court and Local Law Enforcement policies and procedure.

RULE 2 COURT SCHEDULING

GENERALLY:

These Local Rules incorporate herein by reference the Supreme Court Orders which control operations during the COVID-19 Emergency. See: https://kycourts.gov/Pages/Coronavirus.aspx for all applicable Orders in effect. Any specific case type referenced herein which is addressed by any Supreme Court Order will proceed insomuch as the Supreme Court Orders permit.

By Supreme Court Order, Jury Trials are suspended until after February 1, 2021. By Supreme Court Order, Show Cause Hearings for Payments are Suspended until after February 1, 2021.

Eviction Proceedings are controlled by restrictions by Executive Order of the Kentucky Governor, Supreme Court Orders, the Federal CARES Act and the CDC Eviction Moratorium and will proceed according to those restrictions as applied.

While Social Distancing measures are in place, parties will be provided with staggered times to appear in order to limit/spread out courthouse traffic. This explains why the following court schedules may say 9/10/11 (Taylor & Marion) or 1/1:30/2 (Green & Washington). At Court appearances, the Court will assign the time for the parties to reappear in order to stagger the dockets to maximize efficiency and social distancing while minimizing Zoom wait times. Dependency, Neglect & Abuse videoconferences and in person appearances will be determined & scheduled by each Court upon consultation with County Attorney, DCBS & Attorneys for the parties.

Parties represented by private attorneys will generally be taken up at the first time slot. Videoconferencing is encouraged if feasible. Attorneys will need to notify the Circuit Court Clerk or Judge's office of their representation and intention to appear at the earliest court time and provide their client's name.

Unrepresented parties or parties represented by the Public Advocate are to confirm their court time with the Circuit Court Clerk's office.

Parties are encouraged to appear by Zoom Video Conferencing. Meeting ID and Passwords may be obtained by contacting their attorney, the local Circuit Court Clerk or the Judge's secretary.

Law Enforcement Agencies of the 11th Judicial District will be required to provide a Court information sheet to parties with their Citation which provides information on how to appear in court via electronic means or how to resolve their case without a Court appearance. Information sheets will be prepared by the Chief District Judge's office and will be made available to Law Enforcement, the County Jail and to the Circuit Clerk.

201A. GREEN COUNTY, REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	12:30 pm	ZOOM Jail Docket & Preliminary Hearings
	1/1:30/2 pm	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Other Criminal matters at Discretion of the Court Show Cause (once resumed), Reviews
	2:00 pm	Forcible Detainers (see restrictions per Supreme Court Order) Small Claims, Civil Child Support, Guardianship Reviews Civil Motions and Pre-trial Conferences, Probate Reviews
	2:30 pm	Domestic Violence
	3:00 pm	Juvenile Court
Tuesday/ Thursday	8:30 am	JURY/BENCH TRIALS – one per month per division, scheduled at discretion of court

Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial days. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.

Trials for Division I may be scheduled at the discretion of the Court to begin at 10:00 am in the event that the jury trial date coincides with Taylor or Marion County Drug Court sessions.

In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.

Probate Matters — Videoconferencing of Estates is strongly encouraged with original wills being filed via Clerk's drop box or direct clerk filing once reinstated. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible.

All bonds and citations issued for Green County shall have the court dates set for Monday at 1:00 pm on the second Monday (excluding holidays) after the citation.

201B. MARION COUNTY, REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	8:30 am	ZOOM Jail Docket/Video Arraignment
	9/10/11 am	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Other Criminal matters at discretion of Court
Wednesday:	8:30 am	ZOOM Jail Docket, Preliminary Hearings, Rocket Docket
	9:00 am	Show Cause (once resumed), Reviews Forcible Detainers (see Restrictions per Supreme Court Order) Other criminal matters at discretion of Court Civil Motions, Probate Reviews, Guardianship Reviews
	10:00 am	Domestic Violence
	11:00 am	Juvenile Court
	1:00 pm	1st & 3rd Small Claims; 2nd & 4th Child Support
Friday:	8:30 am	JURY TRIALS and/or BENCH TRIALS, Jail Docket at Discretion of the Court

Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial Fridays. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.

In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.

Probate Matters — Videoconferencing of Estates is strongly encouraged with original wills being filed via Clerk's drop box or direct clerk filing when reinstated. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible.

All bonds and citations issued for Marion County shall have the court dates set for Monday at 9:00 am on the second Monday (excluding holidays) after the citation. However, any bonds and citations for Hispanic language defendants shall have a court date of Wednesday at 9:00 am two weeks out as above.

201C. TAYLOR COUNTY, REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	8:30 am	ZOOM Jail Docket
	9/10/11 am	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Other Criminal matters at discretion of the Court.
Wednesday:	8:30 am	ZOOM Jail Docket, Preliminary Hearings, Rocket Docket
	9:00 am	Show Cause (once resumed), Reviews Forcible Detainers (see restrictions per Supreme Court order) Other Criminal matters at discretion of the Court. Civil Motions, Probate Reviews and Guardianship Reviews.
	10:00 am	Domestic Violence
	12:30 pm	Juvenile Court
Friday:	8:30 am	JURY TRIALS – two per month (1st Friday after 1st Monday and 2nd Friday after 2nd Monday)
		Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial Fridays. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.
		In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.
		NON-JURY TRIAL FRIDAYS – CIVIL FRIDAY
	8:30 am	Child Support
	9:30 am	Small Claims, Jail Docket, Guardianship Bench Trials and any other matter scheduled at discretion of the Court.

Probate Matters — Videoconferencing of Estates is strongly encouraged with original wills being filed via Clerk's drop box or direct clerk filing when reinstated. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible.

All bonds and citations issued for Taylor County shall have the court dates set for Monday at 9:00 am on the second Monday (excluding holidays) after the citation.

201D.WASHINGTON COUNTY REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	12:30 pm	ZOOM Jail Docket, Preliminary Hearings
	1/1:30/2 pm	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Show Cause (once resumed), Reviews
	2:00 pm	Forcible Detainers (see Restrictions per Supreme Court Order) Small Claims, Civil Child Support, Guardianship Reviews Civil Motions and Pre-trial Conferences, Probate Reviews
	2:30 pm	Domestic Violence
	3:00 pm	Juvenile Court
Tuesday/ Thursday	8:30 am	JURY TRIALS – one per month per division, scheduled at discretion of court
		Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial days. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.
		Trials for Division I may be scheduled at the discretion of the Court to begin at 10:00 am in the event that the jury trial date coincides with Taylor or Marion County Drug Court sessions.
		In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.
Probate Matters		Videoconferencing of Estates is strongly encouraged with original wills being filed via Clerk's drop box or direct clerk filing when reinstated. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible.

All bonds and citations issued for Washington County shall have the court date set for Monday at 1:00 pm on the second Monday (excluding holidays) after the citation.

202. EXCEPTIONS TO REGULAR COURT SCHEDULE

Whenever a State holiday falls on a Monday, the Court may schedule a jail arraignment docket at the discretion of the Judge on the following Tuesday. If the Court is closed for any other unforeseen reason, i.e. inclement weather or unexpected illness, the Court's docket will be rescheduled with notice being sent to the parties.

RULE 3 DOMESTIC VIOLENCE PROTOCOL AND 24 HOUR ACCESS POLICY

The Domestic Violence Protocol for the 11th Judicial Circuit is available as a separate document. Said protocol may be obtained by contacting any 11th Circuit Court Clerk, the District or Circuit Judge's offices or online at *https://courts.ky.gov/pages/localrules.aspx*.

RULE 4 PATERNITY

There are no local rules pertaining to Paternity Cases.

RULE 5 DEPENDENCY, NEGLECT AND ABUSE

There are no local rules pertaining to Dependency, Neglect and Abuse Cases.

RULE 6 STATUS OFFENSES

There are no local rules pertaining to Status Offenses.

RULE 7 MISCELLANOUS RULES RELATING TO FAMILY LAW PRACTICE

There are no local rules pertaining to Family Law Practice in District Court.

RULE 8 CIVIL /CRIMINAL PRACTICE RULES

All motions are to comply with the Kentucky Rules of Civil and Criminal Procedure. There are no more specific local rules other than those scheduling items set forth in Rule 2 herein.

The foregoing rules having been adopted, they are hereby certified to the Chief Justice of the Supreme Court for approval on this the 29th day of December, 2020.

Judge Amy Sullivan Anderson, Chief District Judge
Division One (I)

Judge Mike Hall, Jr., District Judge
Division One (II)