COMMONWEALTH OF KENTUCKY
COURT OF JUSTICE
BARREN DISTRICT COURT
BARREN CIRCUIT COURT, DIVISIONS I & II
GENERAL ORDER

ENTERED
MAY 27 2020
KRISSIE COE FIELDS, CLERK
BY _____ D.C.

This order shall be in effect beginning June 1, 2020 and shall remain in effect until further orders of the Kentucky Supreme Court.

The Kentucky Supreme Court has ordered the courts of the Commonwealth of Kentucky to implement health and safety measures in response to the COVID-19 crisis in an effort to protect members of the public in the exercise of their constitutional right to access the courts.

It is, therefore, the ORDER of the courts of the Forty-Third Judicial Circuit and the Forty-Third Judicial District as follows:

Entry into the Court of Justice facility is subject to the following rules, per General Order 2020-39 and all other administrative orders of the Supreme Court of Kentucky.

A. Telephonic and video technology will be used when appropriate to conduct proceedings remotely. If an individual is ordered to participate remotely, participation is mandatory. If an individual has been notified to appear in person, the court presiding over that action has determined in its discretion that in-person attendance is required.

B. All persons entering the building must wear a mask or other appropriate face covering while awaiting entry and while inside the facility, unless doing so is prohibited for health reasons. In that instance, persons will be given contact information so the hearing can be rescheduled or a remote hearing can be arranged.

C. Because space in each courtroom is limited to 33% of the occupancy capacity of that courtroom, entry into the building is restricted as follows:

1. Entrance into the courthouse is limited to attorneys, parties, persons who have been ordered to attend by a judge, and those needing access to the Circuit Clerk's office for matters such as protective orders and other business with the Circuit Clerk.
2. Members of the public other than those designated above will not be permitted in the building. Witnesses shall remain outside the building until it is time for them to testify. Notifying a witness shall be the responsibility of the party calling the witness.
3. Court security will be conspicuously stationed outside the building to assist in the

implementation of this order. Anyone entering the facility shall be logged in by security; required to provide a telephone number, an address, or other contact information; and directed to the appropriate courtroom or to the Circuit Clerk's office. Entry logs containing contact information will be maintained in the Circuit Clerk's office and will only be shared with the Cabinet for Health and Family Services for the purpose of conducting contact tracing.

4. Any person may be temporarily prevented from entering the facility, based on spacing considerations, until adequate room is available. Further, any person who (a) has a fever; (b) is exhibiting symptoms associated with COVID-19 (including but not limited to cough, shortness of breath, difficulty breathing, chills, muscle pain, sore throat, recent loss of taste or smell); (c) has been asked to self-quarantine by a medical professional or authority; or (d) has been diagnosed with, or has been in contact with a person who has been diagnosed with, COVID-19 in the past 14 days will be refused entry. Individuals seeking entry may be subject to a temperature check by court security. Security may conduct random temperature checks.

D. Individuals in a high-risk category will be permitted to participate remotely. A hearing or proceeding may also be moved to a different date upon request of any high-risk individual if personal attendance is not possible for health reasons and the individual would prefer to appear in person.

E. While awaiting entry and while in the building, persons who are not members of the same household shall remain at least six (6) feet away from one another at all times to maintain appropriate social distancing. Seating areas in each courtroom are clearly marked. Once in the courtroom, individuals must remain in their seats until called to the bench.

F. There shall be no congregating in any area of the facility in violation of social distancing protocol. Individuals shall leave the building once their cases have concluded.

G. Other than Court of Justice employees, no one will be permitted in chambers or in the offices of judicial support staff until further notice.

H. No one will be permitted in the employee (non-public) area of the Circuit Clerk's office without an appointment. Should a person need to review a file or otherwise have access to the Circuit Clerk's office, that person must call and schedule an appointment.

Any appointment shall be subject to the need of the Circuit Clerk to maintain appropriate social distancing and protect the health of employees.

I. Public access to court proceedings that are not confidential will be made available to members of the public upon request by contacting the Circuit Clerk's office prior to the scheduled proceeding.

J. No member of the public will be permitted to enter the building with a purse or similar enclosed bag or receptacle, unless it is required for the transportation of medically necessary items. Items necessary for one's business before a court or in the Circuit Clerk's office shall be subject to visual inspection.

K. Court security personnel shall assist in implementing and enforcing all provisions of this order.

L. This order is intended to complement any Administrative Orders of the Supreme Court. All provisions therein are incorporated into this order as if fully set out herein.

SO ORDERED this 27th day of May 2020.

HON. JOHN T. ALEXANDER
JUDGE, 43rd JUDICIAL CIRCUIT
DIVISION ONE

HON. MICA W. PENCE
JUDGE, 43rd JUDICIAL CIRCUIT
DIVISION TWO

HON. J. GABRIEL PENDLETON
JUDGE, 43rd JUDICIAL DISTRICT

COMMONWEALTH OF KENTUCKY
COURT OF JUSTICE
METCALFE DISTRICT COURT
METCALFE CIRCUIT COURT, DIVISIONS I & II
GENERAL ORDER

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