



CDC: [Coronavirus \(COVID-19\)](#) ▪ Kentucky Public Health: [COVID-19](#) ▪ KCOJ: [COVID-19 and the Courts](#)

Update for July 21, 2020

Justices, Judges, Circuit Court Clerks and Kentucky Court of Justice Personnel:

What to do if a court employee tests positive for or is exposed to COVID-19

As COVID-19 cases rise sharply in Kentucky and many other states, we want to encourage you to take the utmost precautions. As I have stressed before, those who serve the Kentucky Court of Justice have an ethical duty to manage their personal and professional contacts in a way that fosters public confidence in the judicial system. We want our elected officials and employees to remain healthy and ready to carry out the business of the courts, whether from their offices or their homes.

Your decisions and conduct outside of work can affect your ability to do your job and jeopardize the safety of those you work with and those you serve. If we fail to follow public health directives, we needlessly risk burdening the court system with illness.

Guidelines for Employees Exposed to COVID-19

The Department of Human Resources has developed uniform actions to take when a court employee tests positive for or is exposed to COVID-19. This step-by-step quick reference guide will help us protect the health and safety of our personnel and the public. The QRG is attached and you can also find it on [CourtConnect](#) (log in with your email and computer password).

Safety Measures

Everyone must follow the Supreme Court's mandate to wear a facial covering over your mouth and nose while in a court facility, do a daily health check and observe social distancing. You are also encouraged to revisit the [KCOJ COVID-19 Health and Safety Requirements](#) for details on how to maintain a safe workplace.

Travel Alerts

It is also extremely important to be careful when traveling and returning to work this summer. If possible, please avoid destinations that are experiencing a surge in cases.

Yesterday, Gov. Beshear and Dr. Steven Stack, head of the Kentucky Health Department, urged Kentuckians to avoid states with positive test rates greater than 15%. Currently, those states are Alabama, Arizona, Florida, Georgia, Idaho, Nevada, Texas and South Carolina. If you do travel to one of these states or other hotspots, you're encouraged to obtain a COVID-19 test and make arrangements with your appointing authority to telework or self-quarantine to isolate yourself from your co-workers and the public upon your return. If telework or self-quarantine are not possible, pay close attention to any symptoms you may have and conduct your daily self-check prior to reporting to work.

We must work together to protect ourselves and others. If you have questions about the KCOJ's COVID-19 health and safety requirements, please contact the Department of Human Resources at COJHR2@kycourts.net. Thank you.



John D. Minton, Jr.
Chief Justice of Kentucky
Capitol Building
700 Capital Avenue, Room 231
Frankfort, Kentucky 40601
Telephone 502.564.4162

Kentucky Court of Justice Confidentiality Notice

This message and/or attachment is intended only for the addressee and may contain information that is privileged, confidential and/or proprietary work product. If you are not the intended recipient, or an authorized employee, agent or representative of the intended recipient, do not read, copy, retain or disseminate this message or any attachment. Do not forward this message and attachment without the express written consent of the sender. If you have received this message in error, please contact the sender immediately and delete all copies of the message and any attachment. Transmission or misdelivery shall not constitute waiver of any applicable legal privilege.