

# Updates on COVID-19 and Court Operatio

What Kentucky Court of Justice elected officials and non-elected personnel need to

## Human Resources Update for July 1, 2020

Justices, Judges, Circuit Court Clerks and Kentucky Court of Justice Personnel:

### Staying healthy while traveling and returning to work

As COVID-19 spikes dramatically in several states during the summer vacation season, we encourage you to take great care when traveling and returning to work. If possible, please avoid destinations that are experiencing a surge in cases. If you do travel to a hot spot, however, you're encouraged to obtain a COVID-19 test and telework to isolate yourself from your co-workers and the public upon your return. If telework is not an option, please pay close attention to any symptoms you may have and conduct your daily self-check prior to reporting to work.

If you are experiencing COVID-19 symptoms, please do not report to work. Instead, send an email describing your symptoms to [DailyHealthCheck@kycourts.net](mailto:DailyHealthCheck@kycourts.net) and your supervisor, contact your local health department, and seek testing if appropriate.

If you are not showing any symptoms and you physically return to work, you must take the following precautions:

- Wear a facial covering.
- Wash your hands regularly.
- Observe social distancing by staying at least 6 feet from others.
- Avoid close personal contact, which is defined as spending 10-15 minutes within less than a 6-foot radius of another person.
- Clean your workstation and commonly used items, such as door knobs and copiers, frequently.

The Centers for Disease Control and Prevention provides recommendations on domestic and international travel on its website:

- [Considerations for Travel – Coronavirus in the US](#)
- [COVID-19 Travel Recommendations by Country](#)

Without a vaccine or treatment for COVID-19, we must protect ourselves and others by following [guidelines for staying safe and well](#). If you have questions, please contact the AOC Department of Human Resources at [COJHR2@kycourts.net](mailto:COJHR2@kycourts.net). Thank you.

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