

**PREPAYABLE OFFENSES
INSTRUCTION SHEET**

This instruction sheet contains important information. Please read in its entirety. Failure to comply with the directions below and make appropriate payment or respond to the citation may result in suspension of your drivers' license.

PLEA OF GUILTY AND PREPAYMENT OF COURT COST AND FINE(S)

Many violations are payable prior to the court date. If your citation is marked "payable," you may prepay the court cost and fine(s) by mail or in person. By prepaying, you are pleading guilty to the violation(s) for which you were cited. THE TOTAL AMOUNT FOR COST AND FINE(S) MUST BE RECEIVED AT THE ADDRESS LISTED BELOW BEFORE THE COURT DATE ON YOUR CITATION.

1. Mailed payments should be in the form of a certified check or money order in the amount specified in the payment box and made payable to the Circuit Court Clerk noted below. Do not send cash through the mail. All mailed payments must be post marked at least seven (7) business days prior to the court date on your citation.
2. Payments made in person may be made in the form of cash, certified check or money order. Canadian checks must indicate that payment is in "U.S. dollars."
3. Your citation may be eligible to pay online. To check go to courts.ky.gov/payments. If eligible, you must make the online payment at least three (3) business days before the first scheduled court date.

OFFENSE(S) CITED	FINE AMOUNT
1. 00015 SPEEDING 15 MPH OVER LIMIT	\$ 30.00
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10. Court Cost	\$ 143.00
TOTAL AMOUNT DUE	\$ 173.00

Mail payment and copy of citation to:



PLEA OF NOT GUILTY AND COURT APPEARANCE

If you wish to plead not guilty, appear in court on the date written on your citation. FAILURE TO RESPOND TO THE CITATION MAY RESULT IN SUSPENSION OF YOUR DRIVERS' LICENSE.

STATE TRAFFIC SCHOOL

If you have a valid drivers license with your current address and have not been assigned to State Traffic School in the last twelve (12) months, you may be eligible. TO REQUEST STATE TRAFFIC SCHOOL, CONTACT THE CIRCUIT COURT CLERK. If you are permitted to attend State Traffic School, you must provide the Circuit Court Clerk a written request to attend State Traffic School, a copy of your citation, and payment for the court costs listed on line 10 in the payment box before your court date. If State Traffic School is ordered, you will be billed an additional fee by the school at a later date.

